

SWMS 010: Site/Job Specific Job #:

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 E-mail: info@ecoelectric.com.au
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Ecoelectric Pty Ltd
 PO Box 218
 Mount Ommaney
 4074, QLD

 ABN: 97281356919
 ECL: 70637 ACA: 22068



Site: **ecoelectric**

General Description:

To be used whenever site or job conditions are not covered by existing SWMS.

Job Description:

CONTROL METHODS - LICENSING REQUIREMENTS—PPE REQUIREMENTS AND NOTES

- Scaffolding
- Asbestos Class B
- Rigging or Dogging
- Elevated Work Platform
- Electrical and Communications
- General Construction Safety



- 1 Do not start work until all employees have read and understand the SWMS.
- 2 Do not start work until all of the licensing, PPE and general requirements have been met.

GENERAL HAZARDS ELECTRICAL HAZARDS

- drilling, dust and excessive noise
- excavations and trip hazards
- excessive vibration
- rotating or moving parts
- artificial temperature extremes
- sharp edges
- general public
- manual handling
- weather conditions
- interruption or isolation of emergency systems
- poor ventilation
- vehicle movement

- portable electrical equipment for construction work
- live electricity
- capacitors or sources of stored electricity
- high voltage components > 1000V
- live works
- high fault currents
- multiple sources of supply
- overhead wiring
- isolations and or lock out tags
-

OTHER HIGH RISK HAZARDS

- hazardous substances
- lasers
- explosive fixing tools
- asbestos or mineral fibres
- confined spaces
- sources of combustion or ignition
- earth moving machinery
- ladders, scaffolding or EWP
- hotworks
- hoists, cranes, dogging, rigging
- potential flammable atmosphere
- working on a roof with pitch > 26 degrees



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CONTROL METHODS - GENERAL

- | | |
|---|--|
| <input type="checkbox"/> substitution or less hazardous methods | <input type="checkbox"/> use suitable barriers |
| <input type="checkbox"/> reschedule time of job or activity | <input type="checkbox"/> notify security in regards to isolations |
| <input type="checkbox"/> notification to occupants about works | <input type="checkbox"/> work method statements and work permits |
| <input type="checkbox"/> safety signage in place | <input type="checkbox"/> provide specific site information and or work method statements |
| <input type="checkbox"/> relocate occupants | <input type="checkbox"/> ensure plant and tools are calibrated and in good condition |
| <input type="checkbox"/> induction and training | <input type="checkbox"/> provide extra ventilation |
| <input type="checkbox"/> mechanical assistance | <input type="checkbox"/> PPE available and in good condition |

CONTROL METHODS - EQUIPMENT

- | | |
|---|---|
| <input type="checkbox"/> extended first aid kit | <input type="checkbox"/> special emergency or rescue procedures |
| <input type="checkbox"/> chemical spill kit | <input type="checkbox"/> safety shower or eye wash station |
| <input type="checkbox"/> | <input type="checkbox"/> fire fighting equipment |

CONTROL METHODS - ELECTRICAL

- | | |
|---|---|
| <input type="checkbox"/> disconnect appropriate components | <input type="checkbox"/> insulating mats and barriers in place |
| <input type="checkbox"/> safety observer present and trained | <input type="checkbox"/> insulating gloves and other PPE |
| <input type="checkbox"/> jewellery and other metal conductors removed | <input type="checkbox"/> identify isolation point |
| <input type="checkbox"/> test equipment tested on known source | <input type="checkbox"/> clear of obstructions |
| <input type="checkbox"/> disconnect secondary supplies | <input type="checkbox"/> identify control components and their function |

CONTROL METHODS - WORK METHOD STATEMENTS

- | | |
|---|---|
| <input type="checkbox"/> Manual Handling | <input type="checkbox"/> Excavations and Trip Hazards |
| <input type="checkbox"/> Working at Heights | <input type="checkbox"/> Confined Spaces |
| <input type="checkbox"/> Drilling, Dust and Excessive Noise | <input type="checkbox"/> Asbestos |
| <input type="checkbox"/> Isolation Procedures | <input type="checkbox"/> Live Works |
| <input type="checkbox"/> Explosive Fixing Tools | <input type="checkbox"/> |

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Activity	Hazards	Base Risk	Safety Measures	Final Risk
Greet customer and secure site	General public and other staff	1	Barriers and signs	1
Inspect worksite for risks	Extreme weather conditions Moving vehicles Unstable structures Sharp edges Electrical hazards	8	Conduct specific site risk assessment if necessary	2
Delivery of materials	Personal Injury	5	Follow SWMS No 2 Manual Handling Procedures	2
Using tools and equipment, terminations, fittings and alterations.	Electric shock Personal injury Dust and noise	7	Utilize correct PVE Ensure electrical tools are calibrated and currently tagged Utilize RCD safety switch power supply Follow SWMS No 4 Drilling, Dust and Excessive Noise	2

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House keeping and site cleaning	Trip Hazards	4	Maintain a clean site at all times. Ensure traffic areas, fire exits and other emergency points such as switchboards and first aid are clear and accessible.	1
Manual handling, pulling cable, lifting fittings.	Muscle strains and breaks from dropping heavy loads.	5	Follow SWMS No 2 Manual Handling Procedures	2
Working at heights and using ladders.	Falling Falling Objects	9	Follow SWMS No 3 Working at Heights	4
Drilling, dust and excessive noise	Surrounding persons, breathing, hearing and other problems.	7	Follow SWMS No 4 Drilling, dust and excessive noise	3
Confined spaces, roof and floor cavities.	Extreme temperatures, lack of oxygen, hearing, vision and breathing difficulties.	10	Follow SWMS No 5 Confined Spaces	8
Asbestos	Dust—be aware of hidden asbestos. Ensure that all methods are followed.	10	Follow SWMS No 6 Asbestos	8

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Activity	Hazards	Base Risk	Safety Measures	Final Risk
Isolations	Electricity, loss of essential services due to incorrect isolation.	10	Follow SWMS No 7 Isolation Procedures	2
Live Works	Electricity	10	Follow SWMS No 8 Live Works Procedures	8

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Incidents and Review

Any incidents relating to the SWMS must be reported immediately so that the incident can be logged and a review can take place. All work is to be carried out to both the SWMS and any general applicable laws such as the Workplace Health and Safety Act 1995, Electrical Safety Act, Regulation and Code of Practice and any applicable Australian Standard such as AS 3000 and its associated volumes.

Tools and Calibration

Any tools used in the scope of this SWMS must be in good condition and calibrated.

Document Author History

Name	Signature	Date

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Name	License Type and #	Signature	Date